POSITION DESCRIPTION

CRISIS COUNSELOR
Louisa County Emergency Services
Center for Rural Services
Region Ten Community Services Board

CLASSIFICATION TITLE: Clinician II/ Clinician III

GENERAL STATEMENT OF RESPONSIBILITIES:

This is a FLSA non-exempt position where the incumbent works in the Louisa County Public Schools (LCPS) as an employee of Region Ten Louisa Emergency Services program supporting youth experiencing emotional and behavioral crisis who may be at risk for hospitalization or require other crisis services. The incumbent will perform safety assessments, prescreens for ECO/TDO, provide post-crisis counseling, care coordination, and possible prevention services. The incumbent will be expected to effectively coordinate with school administrators, counselors, School Resource Officers (SRO), parents or guardians, Region Ten Emergency Services (ES), Region Ten non-emergency services, Dept of Human Services (DHS), Court Services Unit (CSU) and other community partners, as required.

For clinical supervision and administrative purposes, the incumbent reports to the Director III of the Region Ten Louisa Counseling Center. For daily assignment of tasks and responsibilities, the incumbent reports to the LCPS Director of Pupil Personnel Services. This is a 10-month position and will follow the LCPS 200-day teacher calendar. The incumbent may be required to work extended hours at the discretion of the Director of Pupil Personnel Services. In carrying out positional duties, he/she shall perform them in accordance with applicable professional ethics, Region Ten policies, and LCPS policies. The incumbent is expected to follow standard practices as well as utilize independent judgment.

The HIPAA access level for this position is Level Two.

The essential functions of this job are starred below (*) under “Major duties.”

MAJOR DUTIES:

1. *Provide safety and risk assessment for students in the school.
2. *Perform Prescreen assessments, as needed, and coordinate with the SRO, Region Ten ES, hospital, and family.
3. *Act as a liaison for children and adolescents identified as being in crisis. Coordinate with school staff, families, and other services providers.
4. *Support families through the process of having their child in crisis and being evaluated.
5. *Create treatment plans/crisis plans for families/caregivers/children in crisis to assure that support is provided throughout and post crisis.
7. *Provide ongoing assessment, case coordination, consultation, and referral to best meet identified clinical needs for active clients.
8. *Collaborates with juvenile court services, schools, case management, and social service agencies and community/neighborhood organizations for the purposes of coordination of care.
9. *Participates in clinical and administrative supervision as determined by the Region Ten Direct III.
10. *Maintain current and comprehensive medical records as dictated by state licensure requirements and completes all other paperwork as required by the agency and/or school.
11. *Read and respond to all agency and school communication (eg. e-mail, telephone, text, voicemail)
12. Perform Comprehensive Needs Assessments and other intake paperwork to allow student to quickly access other Region Ten services.
13. Perform prevention related services as time allows.
14. Maintains certification or licensure requirements.
15. Attends required meetings and participates in trainings as assigned.
16. Duties require that hours will vary in accordance with the needs of the client population.
17. Performs other duties as assigned in keeping with general description of this position.

QUALIFICATIONS:

All candidates must hold related license (LPC, LCSW), be registered with the Department of Health Professionals and actively seeking licensure, or must register with the Department of Health Professionals within 6 months of hire. VACSB Prescreener certification training required. Computer knowledge required in Word and Excel. To ensure the safe and efficient operation of the program, a valid Virginia Driver’s License plus an acceptable driving record as issued by the Department of Motor Vehicles are required. For business use of a personal car, a certificate of valid personal automobile insurance must be provided. In addition, the incumbent needs to possess the following knowledge, skills and abilities:
Clinician II/III
Child and Family Center – Prevention and Outpatient – Region Ten Community Services Board

Knowledge of: principles, theory and current best practice in the treatment of child and adolescent crisis intervention, suicide and threat assessment, substance use disorder, mental health, and co-occurring disorders; child and adolescent development; family systems theory and the impact of substance use, mental health, and co-occurring disorders on the family; community referral resources; and psychiatric medications appropriate to the target population.

Skills in: working with children and families in crisis, engagement of children/adolescents and their families in services; treatment planning; family, individual, and group therapy, multicultural counseling, parent education, collaboration with individuals involved in the criminal justice system; interagency collaboration; outreach, report writing and maintaining records, and word processing and computer operation.

Abilities to: perform suicide, risk, and threat assessments; perform DBHDS Prescreen assessments; provide crisis counseling and services to children and families in crisis; coordinate and transition children from crisis services to ongoing treatment services; establish rapport with clients and their families; respond to clients empathetically while maintaining appropriate professional boundaries, represent the school and agency in a professional manner, provide education and presentations on mental health and substance addiction; accept supervision and seek it out when needed, effectively communicate with clients and other professionals, and be organized and efficient in completing assigned responsibilities.

CLINICAL PROVIDER PERFORMANCE EVALUATION STANDARDS:

This position is evaluated according to the Clinical Provider Performance Evaluation Standards with coordination from the LCPS Director of Pupil Personnel Services.

POSITION LOCATION: Louisa County High School and/or Middle School
757 and/or 1009 Davis Hwy
Mineral, VA 23117

POSITION ORGANIZATION CHART

Clinical and administrative supervision with be provided by the Region Ten CSB Louisa Counseling Center Director. Day-to-day direction and coordination will be via the LCPS Director of Pupil Personnel Services.

GRADE: Grade 10: Clinician II
        Grade 11: Clinician III

SCHEDULE: The incumbent will follow the LCPS calendar to include possible after school hours and varied schedule according to consumer, school, or program needs.

Position Description Updated: April 19, 2019

I have reviewed this job description and acknowledge the duties as well as the KSA (knowledge, skills, abilities) included in this description. I also understand the performance standards as they apply to this position.

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Signature                  Name Printed            Date