



HPR I START ADVISORY COUNCIL GUIDELINES

ARTICLE I – ORGANIZATION

The START advisory council shall be developed as a core component of the Virginia Systemic, Therapeutic, Assessment, Respite and Treatment (START) model and exists exclusively for the purposes provided herein.

Service Area - The START Advisory Council will operate in Health Planning Region I (HPR I) through the 8 Community Services Boards, and Behavioral Health Agencies within the region.

ARTICLE II – PURPOSE

The START advisory council brings people together to advocate, educate and develop resources for individuals with intellectual and developmental disabilities.

START is a linkage model to promote a system of care in the provision of community services, natural supports and behavioral health treatment to people with intellectual and developmental disabilities and mental health issues.

The Mission of START is to enhance local capacity and provide collaborative cost-effective support to individuals and their families through exemplary clinical services, education and training, with close attention to service outcomes.

The START program is made possible by DBHDS funding and agreements between DBHDS and each of the five health planning regions in Virginia.

The Region Ten Community Services Board will serve as the lead agency in the operation of the START program in HPR I.

Advisory Council will:

- a. Promote the general welfare of individuals with intellectual and developmental disabilities.
- b. Provide assistance in the development and implementation of services for those with intellectual disabilities who have mental health or behavioral crises.
- c. Encourage program implementation based upon best practices and person centered approaches.
- d. Advise and assist with the development and ongoing operations of the HPR I START Program.
- e. Provide information and advice to the START team on current issues, policy and procedures that directly affect individuals served.



ARTICLE III – MEMBERSHIP

a. Membership of the START Advisory Council will include the following:

- i. HPR I ID Directors
- ii. HPR I Executive Director Designee (TBD)
- iii. CVTC Facility Director or Designee
- iv. HPR I Emergency Service Council Chair or Designee
- v. HPR I MH Council Chair or Designee
- vi. HPR I Regional Initiatives Project Director
- vii. HPR I Crisis ID/DD Project Manager
- viii. Individual(s) with intellectual disabilities
- ix. Family Member(s)
- x. HPR I START Program Director and/or other staff as appropriate
- xi. 3 private provider agencies with one of these being appointed by the VNPP
- xii. DBHDS representative
- xiii. Western State Hospital Facility Director or Designee
- xiv. DBHDS Community Resource Consultant Designee
- xv. Designee from ARC of Virginia

b. Appointment - Appointment of private providers, family members and Individuals with ID/MH will be made by a nomination and voting process of the 8 ID Directors in the region. Appointments must be approved by a two-thirds majority vote (6 of the 8 ID Directors). Those selected will serve two year terms. No individual so appointed shall serve more than two consecutive terms.

c. Duties of members - Members shall conduct the business of the advisory council, and attend meetings regularly. The members of the council have the responsibility to advise and provide guidance on the development and administration of the START program in HPR I.

d. Attendance - Council members should attend meetings regularly, absence from two consecutive meetings without notification will be considered as resignation.

e. Removal of members- In the best interest of the advisory council, any member may be removed by a recommendation of HPR I ID Directors, or in the judgment of the council by a two third vote of the council members present and voting.

f. Financial benefit to members - No financial benefit of the Council may incur to any member. Members receive no compensation as a condition of membership on the Council.

g. Chair- The Council will be chaired by the HPR I ID/DD Crisis Services Project Manager.



ARTICLE IV – MEETINGS

- a. Meetings of the Council will be held on a quarterly basis, typically in July, October, January and April. The Council chair will set meeting dates, time and place for the year at the April meeting and publish these times through minutes and the HPR I Webpage on the Region Ten CSB Website. A minimum of 7 days' notice will be provided if there is a change in the schedule.

- b. Minutes - Minutes shall be taken at every advisory council meeting and provided to members, Virginia START Coordinator and the HPR I Executive Forum.