

HPR I Executive Director Forum  
December 18, 2015

Members Present

Brian Duncan	Ellen Harrison	Gail Paysour
Robert Johnson	Christy Cacciapaglia	Dr. Jeff Aaron
David Deering	Mark Gleason	Sandra Bryant
Ingrid Barber	Mike Elwell	Mindy Conley
Ron Branscome	Dennis Vaughn	
Dr. Mary Clare Smith	Amanda Cunningham	

1. Call to order: Mr. Duncan called the meeting to order at 9:30 am.
2. Welcome participants on phone conference: Ms. Barber was welcomed on the phone conference.
3. Review of agenda, plan for additions and/or deletions: Mr. Duncan stated that he would like to add in an item concerning recruitment for the HPR I ID Crisis Services Project Manager position and another concerning LIPOS standardization.
4. Review of November meeting minutes: There were no objections or comments concerning the meeting minutes from November.
5. Public Comment: No public groups were present to comment
6. Consumer Group Inputs: There were no consumer groups present to comment.
7. VACSB Quality Leadership Committee: It was reported that Mr. Cabezas is willing to represent HPR I on this committee; none present were opposed.
8. Regional Psychiatric Project Update: Mr. Duncan reported on the current C&A Psychiatry and PMHNP Recruitment Efforts. A preliminary phone interview with one candidate has been completed. Mr. Duncan shared that the interviewee inquired about the location of teleservices. Ms. Bryant shared that there are doctors who perform teleservices from home and that it works out well. Mr. Gleason added that one of the doctors working with NWCSB has both an office and can work from home. Mr. Duncan elaborated on the candidate's qualifications and informed the group that he would be available in early summer. Mr. Duncan further expressed his desire to develop an interview process utilizing a Human Resources department within one of the largest CSBs, several Executive Directors, and the medical director from one of the larger CSBs as well. Mr. Johnson offered that Region Ten's human resources manager, Amy Downey, would probably be able to help, and Region Ten's medical director, Dr. David Moody, would most likely be available to participate in the interview process.
9. Regional ED Rep for VACSB Nominating Committee: Mr. Johnson added that he has spoken to representatives from VACSB, and he is nominating a chair to sit on the VACSB board for the year. Mr. Johnson suggested Mr. Duncan, and Mr. Duncan agreed to the position.
- Additional Agenda Item- Recruitment for HPRI ID Crisis Services Project Manager: Mr. Duncan announced the Ms. Paysour will be resigning from her current position of HPR I ID Crisis Services Project Manager at the end of January. The group offered their congratulations to Ms. Paysour

and discussed recruitment for this position, what the job description should entail, and within which CSB this position should be based.

- Mr. Duncan brought up the topic of LIPOS standardization initiatives and noted that there will be another meeting in late January. He added that more money will be needed to meet new statewide measures, which may include a 5-day reimbursement and a higher rate of reimbursement. Ms. Conley reported that the Department is looking into flexibility.
- 10. Regional Financial Reports: Mr. Branscome presented the financial report, which can be found on pages 6-11 of the handout. Mr. Branscome reported that DAP funds have been distributed and encouraged leadership to go over the numbers for their individual CSBs.
- 11. Virginia Veteran and Family Support Project: This report can be found on page 12 of the handout. Mr. Branscome noted that there should be clearly-defined duties for the peer positions for training purposes, and asked if those in peer positions could perform some case management tasks. Concerns were raised about this, due to the fact that peer positions are not CSB-trained. Concerns were also raised that those utilizing help through a peer may be relying more on peer support than professional mental health services.
- 12. Regional Initiatives Manager Report: The complete Report can be found on pages 13-20 of the handout. Concerning LIPOS, Mr. Vaughn reported a bump in referrals in November. The ES Activity and Exception Report Data can be found on page 14 of the handout. Mr. Vaughn noted that three data points have been removed from the report. Mr. Vaughn also reported that beginning in December, the EBL was expanded to include those who have been appropriate for discharge for two days, rather than the past 30-day period. Beginning on December 16<sup>th</sup>, Catawba State Hospital has been having a conference call once a month to review discharge plans. Mr. Johnson stated that it might be worth the Region's time to work on drafting legislative language concerning the EBL and DAP, and wishes for guidance from the Department. There was discussion of whether more leadership should be present at the meetings concerning the EBL.
- 13. Regional Children's Services / Crisis Project: Ms. Cunningham reported the staffing update as it related to Navigator and MH Clinician positions. Mr. Duncan added that Rockbridge has hired the position for 24/7 response. Ms. Cunningham reported that she will also be recruiting for a data analyst position for three days per week through Horizon, and two additional Crisis Responder trainings will be provided in the beginning of 2016, each for up to 25 people. Ms. Cunningham also reported that since the Child Crisis Project was approved, 190 more children have been served since this time last year. She also spoke to the beneficial relationship between Commonwealth Autism and the Crisis Project.
- 14. REACH Annual Report and Data Dashboard: Ms. Paysour reported that she has read the last DOJ report and states that the waiver redesign is crucial in compliance ratings. She also reminded the group that the REACH program has re-bid for a vendor and that a vendor will be selected in early spring. Also concerning the program, Ms. Paysour says they need resources to be able to hire individuals with better credentials. She reported that she has already requested funding for another adult coordinator.

15. Children's Crisis and Psychiatry Services Report for October:
16. Western State Hospital Updates: It was reported that November was a slower month for admissions, and that a Census Management meeting has recently taken place. Dr. Smith and the group discussed the importance of follow-up appointments after WSH discharge, and Dr. Smith stated that the goal is that the first follow-up take place no later than seven days after discharge.
17. Commonwealth Center Updates: Dr. Aaron noted that November was a slower month for admissions. It was also reported that Region I shows the highest utilization of services provided by the Commonwealth Center.
18. Central Virginia Training Center Updates:
19. DBHDS Updates: Ms. Conley reported that The Department is currently looking into the best way to help support CSBs.
20. Other Individual CSB Updates: During discussion of individuals wishing for MH services with private providers, Mr. Deering suggested that Case Management must go through a CSB. Ms. Barber mentioned shifting from Region III to Region I, as her goal is to be united under one CSB, and says she will follow up on this.

The meeting was adjourned at 11:45am. The next ED Forum meeting will take place on January 15, 2016.