

HPR I ED Forum Meeting Minutes
October 16, 2015

Members Present:

Brian Duncan	Ingrid Barber	Tammy Peacock
Gail Paysour	Ron Branscome	Amanda Cunningham
Damien Cabezas	Kimberly King	John Young
Robert Johnson	Lacy Whitmore	Noel Dianas-Hughes
David Deering	Dr. Mary Clare Smith	

1. Call to Order: Brian Duncan
2. Welcome participants on phone conference: Ron Branscome and Noel Dianas-Hughes
3. Review of agenda: Mr. Duncan informed the group that there would be additional discussions toward the end of the meeting
4. Review of September meeting minutes: no changes suggested
5. Public Comment: none
6. Consumer Group Inputs: none
7. VACSB Finance Committee: Mr. Duncan asked the group for a volunteer to serve as an HPR I designee for the finance committee. Mr. Deering volunteered.
8. Regional Psychiatric Project Update: Mr. Duncan provided this update, reminding the group that the MH/IDD project for telepsychiatry is currently Locum Tenens. The group discussed recruitment, funding, location, and nursing support , and decided to attempt to hire two physicians and a nurse practitioner through the services of a recruitment agency. Mr. Duncan said that he would follow up.
9. Regional Financial Reports: Mr. Branscome gave this report, found on pages 6-10 of the handout, noting that five boards are currently over the average for this time of the fiscal year in Lipos encumbrances. Mr. Branscome also went over the procedure for Lipos reimbursement, in which a board will receive the hospital bill, pay the Lipos allocation on said bill, and then request reimbursement.
10. Virginia Wounded Warrior Report: The Wounded Warrior report can be found on page 11 of the handout.
11. Regional Initiatives Manager Report: Ms. Paysour gave the information concerning the Regional Initiatives Manager report in Mr. Vaughn's stead and asked for any comments or questions. The report can be found on pages 12-16. Ms. Peacock asked for clarification on the regional program utilization report for Courtland Center Detox, and Mr. Cabezas informed her that a bedbug infestation has influenced bed utilization while the center was being cleaned.
12. Regional Children's Services / Crisis Project: Ms. Cunningham began by stating that she is very much enjoying her new position and feels very welcome. She informed the group that all CSBs in the region have either hired a IDD Navigator/MH Clinician or are in the process of interviewing and/or recruiting. She then went over the training schedule from Region 1, noting that Crisis Responder Training will be available through Commonwealth Autism for 100 participants in the

latter half of 2015 and early 2016. The next Program Advisory Council meeting will be November 2012 at Horizon CSB in Lynchburg, VA. All CSBs in Region 1 are currently obtaining the required ID licenses in the following areas: Emergency/Crisis Intervention, REACH ID Supportive In-Home, ID Crisis Stabilization, and MH Outpatient Crisis Stabilization. More information on these licenses will be sent by Ms. Cunningham to the executives. The entirety of the report can be found on pages 21 and 22 in the handout.

13. REACH annual Report and Data Dashboard: Ms. Paysour went over the report, which can be found on pages 23-48 of the handout. She began by noting that there has been significant staff turnover and that there are currently three vacant coordinator positions. She attributes this to the overwhelming nature of the job and the licensed-eligible requirement for the position. She further stated that it may be time to re-evaluate and re-bid, which may give Easter Seals a chance to re-commit, or for a board such as Region Ten to take over. Mr. Johnson added that this may help to alleviate the issues of staff turnover, as connecting with a Board in a team atmosphere may provide support for coordinators. Ms. Paysour also went over the REACH Data Summary Report for Quarter IV of FY 16 prepared by Dr. Ebright and told the group there is some great comparison data from last fiscal year in this report. Also in this agenda item was a funding request for partial funding for attendees to the 2016 Region Ten Autism conference featuring keynote speaker Dr. Temple Grandin. The group discussed this funding, and it was agreed that using funds from the training budget is appropriate for this request.
14. Children's Crisis and Psychiatry Services Report for September: The full report for reporting period September 2015 can be found on pages 49-50 of the handout.
15. Western State Hospital Updates: Dr. Smith informed the group September was slower in terms of admissions, but that things are currently picking up in October, and that there will be a job fair, as nurses are needed. She also stated that in December, patients will now be listed on the EBL after 14 days instead of 30. Next week, the Ethics Committee will convene concerning holding funds for one case, and Dr. Smith stated that she would share the outcomes of this meeting with the group.
16. Commonwealth Center Updates: Ms. Dianas-Hughes announced the opening of a large, outdoor playground. She noted that admissions have picked up, and added that the Commonwealth Center data by CSB is available in the packet on pages 53-60.
17. Central Virginia Training Center Updates: Ms. King stated that CVTC continues to re-match the number of staff to the number of individuals served. Denise Forbes has been laid off and is cooperating with administration for redistribution of her former job duties. Ms. King went over the number of active discharges by board, and Mr. Duncan asked if she would send the monthly discharge numbers to Mr. Dennis Vaughn.
18. DBHDS Updates: Ms. Peacock stated that she is in the process of asking for funding for more community beds and housing for older adults. Ms. Peacock noted that regions should be careful to meet DAP benchmarks, and states that some regions seem to not be using their full allocation out of fear that the state may take back those funds.
19. Individual CSB Updates: Ms. Barber passed out a document with the details for the New Beginnings Traditional Housing Proposal, in which four beds- two long-term and two transitional- could be used to facilitate discharges from WSH, using DAP funding. Dr. Smith said

that she has toured the facility. Ms. Barber let the group know that the house is already licensed and is ready to be utilized, but QMHP residential staff needs to be hired. Mr. Duncan asked about 48-hour passes, and Ms. Barber and Dr. Smith clarified that NGRI patients must have 48 hour passes before discharge. Ms. Peacock asked if the house would house sex offenders, and Ms. Barber stated that this would be decided on a case-by-case basis.

Mr. Whitmore informed the group that this is his last meeting before his retirement, and that Holly Albright will be the interim replacement for the Executive Director position. He thanked the members of the ED Forum for their professionalism, and announced that it has been his privilege to work with them.

The meeting was adjourned at 11:45 am. The next meeting will be held on November 20, 2015 at Region Ten CSB in Charlottesville, VA.