

**HPR I ED Forum Meeting Minutes  
September 18, 2015**

**Members Present:**

Brian Duncan	Dennis Cropper	Christy Cacciapaglia
Gail Paysour	David Deering	Lacy Whitmore
Barbara Shue	Ingrid Barber	Dr. Mary Clare Rehak-Smith
Damien Cabezas	Dennis Vaughn	Dr. Tammy Peacock
Robert Johnson	Ron Branscome	Amanda Cunningham

1. **Call to Order:** Brian Duncan

2. **Welcome Participants on Phone Conference:** No participants called in for this meeting.

3. **Review of agenda:** Mr. Vaughn informed the group that meeting minutes will now be taken and will be included in future meeting packets as per suggestion by Mr. Duncan, as well as being included on the HPR I website. The group was asked to look over the minutes from the August meeting and point out any corrections that were needed. No corrections were suggested to last month's minutes.

4. **Public Comment:** no public comments given

5. **Consumer Group Inputs:** There were no consumer groups present.

6. **DAP Discussion:** Mr. Vaughn raised the question of how best to prioritize DAP plans including special circumstances that are not specially addressed in the DAP manual. He will continue to work to address this issue for a revised DAP protocol manual to be approved by the group and asked the group to provide feedback as appropriate.

7. **LIPOS Workgroup Update:** Mr. Duncan informed the group that there are no LIPOS updates at this time.

8. **Regional Financial Reports:** The regional financial report was given by Mr. Branscome, and detailed information can be found in the handout. Mr. Branscome noted that the number of encumbrances is currently above the number reflected in the report, as some reimbursements are still outstanding.

9. **Virginia Wounded Warrior Report:** This report was given by Mr. Branscome and can be found on page seven of the handout.

**10. Regional Initiatives Manager Report:** Mr. Vaughn gave this report, which can be found on pages 8-16 of the handout. When presenting the FY16 Lipos Encumbrances by hospital, the group noted that Poplar Springs encumbered a great percentage of Lipos funding. After Mr. Vaughn presented the FY16 ES Exceptions, Mr. Cropper asked if there was a way to see how HPR I compares to other regions. Mr. Vaughn informed the group that DBHDS does a statewide report that compares regional data, but this report is not out yet. Ms. Peacock added that hospitals have been encouraged to divert early instead of waiting until all beds are full. When presenting the figures for monthly TDOs, Mr. Vaughn pointed out that August saw a record-breaking number of Direct TDOs to state facilities. After presenting the FY16 TDOs issued by month and the FY16 Emergency evaluations, Mr. Branscome asked if there was a way to see the percentages per 100,000 in the population, to which Mr. Vaughn stated that this percentage was provided for the FY 15 year-end data. Mr. Vaughn also informed the group that on September 3<sup>rd</sup>, there was a DAP scrubbing that freed up funds for one-time DAP plans, and told the groups the figures for the remaining DAP funds.

**11. Regional Children's Services/Crisis Report:** Ms. Shue gave this report, first introducing Amanda Cunningham, who has been hired as the HPR I Child Crisis Program Director and began work on September 1<sup>st</sup>. All members present welcomed Ms. Cunningham. Ms. Shue reiterated Ms. Cunningham's qualifications and stated that she feels Ms. Cunningham will do an excellent job as director. Ms. Shue then announced to the group that all eight CSBs are recruiting and hiring child mobile crisis clinicians. She also informed the group that RBT training continues across HPR I, mentioning that currently there are three slots available for the next RBT training, and encouraged the members of the ED Forum to pass along this information to those they believe would be interested. Ms. Paysour added that law enforcement trainings will be taking place as well. Ms. Shue added that she is developing a training package for Ms. Cunningham. Ms. Shue also informed the group that Horizon is the current fiscal agent for the Regional Children's Services program. After Ms. Shue's presentation, Ms. Paysour and members of the executive forum presented Ms. Shue with a card and gift for her continued hard work and expertise in helping as a consultant, and congratulated her on her upcoming retirement.

**12. REACH Annual Report and Data Dashboard:** Ms. Paysour gave this report, which can be found in the handout. Ms. Paysour further informed the group that there will be a Stakeholder's meeting at the Meadowcreek Day Support Center in Charlottesville on Tuesday, September 29<sup>th</sup>. This meeting was scheduled at the request of the contracted Independent Reviewer for the Settlement Agreement, Kathryn Dupree, who will facilitate the meeting in order to obtain feedback about the regional REACH program. The meeting will include ES staff, case managers, and 3 behavior analysts. She added that five files of individuals who have received REACH services have been chosen for review. All have a history of hospitalization which is one of the areas of primary interest for the Independent Reviewers at this time. Ms. Paysour also announced that the second round of RBT training will be beginning in November. In regards to staffing, Ms. Paysour noted that the biggest challenge is finding licensed and licensed-eligible staff.

**13. Children's Crisis and Psychiatry Services Report for August:** The group discussed the possibility looking at restructuring how this regional project is currently structured in terms of all telepsychiatry

being centralized at Horizon vs. hiring psychiatrists out of various boards in the region. Since Dr. Manning is leaving at the end of the month and the cost of utilizing locum tenens is so high, this may be an opportunity to set up this service in a way that increases the benefits of psychiatry services to each of the 8 boards in the region. Brian Duncan recommended that a workgroup be formed with himself, Damien Cabezas, Sandy Bryant, Amanda Cunningham and Gail Paysour to study the possibilities and make a recommendation for the October meeting.

**14. Western State Hospital Updates:** Dr. Smith reiterated that TDOs were at an all-time high in August, though overall numbers are down so far in September. She added that geriatric beds are tight at the moment. She also stated that nursing recruitment and retention is a challenge due to salary constraints. Dr. Smith also added that the Joint Commission audit is set to begin for the first time in WSH's new location, beginning on September 21<sup>st</sup> and lasting for one week.

**15. Commonwealth Center Updates:** Ms. Shue informed the group that there have been some high-acuity admissions for high-need, ID children.

**16. Central Virginia Training Center Updates:** None present from the training center to present information on this point.

**17. DBHDS Updates:** Dr. Peacock stated that geriatric beds are being reviewed closely and noted that individuals with dementia are proving to be a challenge due to a question of what location is most appropriate for these patients. She lauded Birmingham Greens in Manassas and described the facility to the group, as she visited there. She further described how a psychiatrist is on-site to help keep people out of state hospitals so that they may age in the community in which they served for years. She stated that Birmingham Greens has two units specifically for those with dementia. Mr. Vaughn asked if this facility accepted DAP funding and Ms. Peacock said she believes so. Mr. Deering also brought of the example of Hope House a group of apartments for individuals with disabilities. He informed the group that those operating Hope House receive tax dollars and fund-raise for the money used to keep the facility operational. Ms. Paysour mentioned that one of her Case Managers has suggested hosting a sort of 'job fair' to possibly court providers of facilities such as these to come to the region.

**18. Other individual CSB Updates:** Mr. Deering reported to the group that the Conflict-Free Case Management Committee would like DMAS and the Department to understand that they will not support any proposals to circumvent CSBs as the point of entry for new clients, and further noted that the CSBs will work with clients about the choices they have for treatment and/or services. Mr. Cabezas showed the group a kit put together by Horizon CSB that is intended to educate the general population about the symptoms of mental illness. These were passed out to the executives to a positive reception.

Meeting was adjourned at 11:30am. The next ED Forum meeting will take place on October 16, 2015 at Region Ten CSB.