

POSITION DESCRIPTION

NURSE PRACTITIONER

Medical Services
Region Ten Community Services Board

CLASSIFICATION TITLE: Nurse Practitioner

General Statement of Responsibilities:

This is a FSLA exempt position. The incumbent provides quality medical evaluation and treatment of patients on various Region Ten teams as assigned. He/she provides supervision and consultation to other members of the clinical staff and other agencies by review of case presentations, disposition meetings and collaboration in treatment planning especially in the areas of differential diagnosis, treatment, neurological, medical, and medico-legal issues.

The incumbent reports to the Region Ten Medical Director and receives clinical supervision from the Medical Director and/or Psychiatrists, referring specific situations to the supervisor for clarification or interpretation of policy when needed. The incumbent will perform in accordance with licensure standards, professional ethics and established Region Ten policies.

The HIPPA access level for this position is Level Two

The essential functions of this job are starred below (*) under "Major duties."

Major Duties:

1. *Provides clinical services through:
 - a. Evaluation, diagnosis, and participation in the formulation of a treatment plan.
 - b. Prescription and management of psychotropic medications and, infrequently, general medical medications as agreed upon, and in accordance with an active Prescriptive Authority Practice Agreement. May be required to prescribe ongoing medications for patients not yet seen by a Region Ten psychiatrist or other prescriber for purposes of continuity of care based on current documentation from the previous prescriber.
 - c. Recommendations for other treatments (medical, psychotherapeutic, social, etc.)
 - d. Consultation to non-medical staff
2. *Provides consultation/supervision to clinical staff and volunteers on psychiatric and medical issues by review of case presentations, disposition meetings, and collaboration in treatment planning.
3. *Maintains medical records through write-up of Psychiatric Evaluations, daily progress notes, and signing of Case review documentation.
4. *Provides consultation to other agencies around clinical issues as indicated.
5. *Performs other duties which may include: supervision of psychiatric residents and trainees from other disciplines, phone calls, calling in prescriptions, handling crises, etc.
6. *Reads all agency communication (i.e. Staff Notes, e-mail, etc.)
7. *Reviews and signs various forms in the record as required. These may include signing form(s) in the records of Region Ten patients that the staff psychiatrist has not personally evaluated or for whom he/she does not regularly provide care, but who are served by other Region Ten prescribers.

QUALIFICATIONS:

The incumbent is required to have the following degrees: Nurse Practitioner Certificate and a Bachelors of Science in Nursing. A Masters of Science in Psychiatric and Mental Health Nursing is preferred. He/she must show accreditation as a Family or Adult Nurse Practitioner and/or Psychiatric Nurse Practitioner. Accreditation as a Clinical Nurse Specialist in Adult Psychiatric/Mental Health Nursing and in Nursing is preferred. He/She must maintain current licensure and prescriptive authority in the Commonwealth of Virginia. In addition, the incumbent must possess the following knowledge, skills, and abilities:

Knowledge of: medical illness and wellness, general medical knowledge pertinent to differential diagnosis; working on multi-disciplinary team.

Skills in: diagnosis and treatment; consultation and collaboration with other mental health professionals; clinical supervision.

Abilities to: provide evaluation and treatment; interpret policies accurately and diplomatically; communicate effectively with a wide range of personalities.

CLINICAL PROVIDER PERFORMANCE EVALUATION STANDARDS

This position is evaluated according to the Clinical Provider Performance Evaluation Standards.

NURSE PRACTITIONER

Office of the Executive Director – Medical Services – Region Ten Community Services Board

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POSITION LOCATION: Region Ten Community Services Board
 800 Preston Avenue / Other locations as assigned
 Charlottesville, VA 22902

POSITION ORGANIZATION CHART

Medical Director
|
Nurse Practitioner

GRADE: 15

SCHEDULE: full time, flexible hours

Position Description Updated: March 6, 2018

I have reviewed this job description and acknowledge the duties as well as the KSA (knowledge, skills, abilities) included in this description. I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date