

POSITION DESCRIPTION: THERAPEUTIC DAY TREATMENT SPECIALIST
Nelson County
Center for Rural Services
Region Ten Community Services Board

CLASSIFICATION TITLE: Therapeutic Day Treatment Specialist

GENERAL STATEMENT OF RESPONSIBILITIES:

This is FLSA non-exempt position where the incumbent provides in-home school based and/or in-community services. The incumbent reports to the Therapeutic Day Treatment Program Manager and/or the Therapeutic Day Treatment Director II. In carrying out position requirements he/she plans own work after definite objectives set by the program manager or Director with unusual situations being referred to the supervisor. The position requires analysis of facts and determining action using a wide range of procedures within the limits of standard practices

The HIPPA access level for this position is Level Two

The essential functions of this job are starred below (*) under "Major duties."

MAJOR DUTIES:

1. *Provides behavioral coaching, emotional support/limits, and psycho-education to children and/or families; focus areas include (but are not limited to) training/skill building in: parenting, behavioral management, problem solving, self-management, social interaction, academic education, independent living/self-care, and employment/job searching.
2. *Coordinates services with all providers including the case manager, in-home therapist, private provider, and other professionals, agencies, neighborhood associations, and resources.
3. *Participates in treatment team, school and FAPT staffings. Presents information on observations of child/family behavior and functioning. Identifies family strengths, weaknesses, areas of stability and instability, and progress toward treatment goals.
4. *May provide transportation for purposes of coordination
5. *Completes documentation as required.
6. *Attends required supervision, training and other required meetings.
7. *Reads all agency communication (i.e. Ten, the Region Ten newsletter, E-mail, etc.).
8. *Complete other administrative duties as assigned.
9. *CPR and First Aid; license and good driving record

TDT Specialist II/III only:

1. Provides TDT service specific assessments and authorizations for services at their primary school location and at other schools as required by their supervisor
2. Provides group and individual therapy to any TDT child that is at their primary location and at other schools as required by their supervisor

QUALIFICATIONS:

TDT Specialist I: Must be registered as QMHP-C (Qualified Mental Health Professional Child) as set forth by Department of Behavioral Health and Developmental Services. QMHP-L-E also accepted as determined by the supervisor.

TDT Specialist II: Must be licensure eligible in Virginia or registered with the Board of Counseling within 6 months of hire (LMFT-E, LPC-E, LCSW-E, LCP-E)

TDT Specialist III: Must be licensed (LCSW, LMFT, LPC, LMFT, LCP)

Knowledge of: basic childhood and adolescent development, family life cycle stages, principles of family dynamics and treatment, parenting skills and behavioral management strategies, and special needs of SED children including general understanding of the DSM V.

Skills in: establishing and maintaining rapport with functionally compromised families; providing physical /emotional support and limits with children; listening to and supporting honest constructive expression from and among family members; maintaining professional demeanor; record keeping; computer/keyboarding usage.

Abilities to: impart a positive attitude and positive feedback to child and family; function calmly in stressful situations; demonstrate positive regard for child and family; empower families/support increased independence using a strengths perspective; establish trust and maintain professional boundaries; serve as a role model; be a good listener; communicate effectively verbally and in writing; work flexible hours outside the normal work week; provide own transportation and use vehicle in performance of duties.

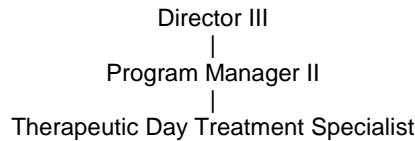
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CLINICAL PROVIDER PERFORMANCE EVALUATION STANDARDS:

This position is evaluated according to the Clinical Provider Performance Evaluation Standards.

POSITION LOCATION: Region Ten Community Services Board
P.O. Box 417
71 Tanbark Plaza
Lovingsston, VA 22949

POSITION ORGANIZATION CHART



- Grade 9: Therapeutic Day Treatment Specialist I
- Grade 10: Therapeutic Day Treatment Specialist II Specialist II *must be licensure eligible in Virginia or registered with the board of counseling within 6 months of hire (LMFT-E, LPC-E, LCSW-E, LCP-E)*
- Grade 11: Therapeutic Day Treatment Specialist III Specialist III must be licensed (LCSW, LMFT, LPC, LMFT, LCP)

SCHEDULE: varies according to program needs. Training is provided to all new staff on mission of program and program goals and objectives. Specific work schedules will reflect the needs of the children in the program and their families. The success of the endeavor requires the ability to work flexible hours frequently outside what might be considered the traditional Monday - Friday, 9 -5 schedule. You must be able to be flexible and work flexible hours to successfully perform the duties of this position.

Position Description Updated: February 27, 2018

I have reviewed this job description and acknowledge the duties as well as the KSA (knowledge, skills, abilities) included in this description. I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date