

POSITION DESCRIPTION**CLINICIAN II/ CLINICIAN III**

Outpatient Clinician
Center for Child and Family Services
Region Ten Community Services Board

CLASSIFICATION TITLE: Clinician II/ Clinician III

GENERAL STATEMENT OF RESPONSIBILITIES:

This is a FLSA non-exempt position where the incumbent works as part of the Child & Family outpatient team. The incumbent is responsible for providing substance abuse evaluations and mental health assessments, individual and family outpatient counseling as well as group psychoeducational services to children and families. The incumbent will provide office based and community based assessment, intervention and outpatient services. They will also act as a triage for families as needed, helping to determine the most appropriate service and level of care. The incumbent will work closely with other treatment professionals, courts, social services and schools to assure treatment planning and coordination of services are best utilized.

The incumbent reports to the Director for Child and Family Outpatient services . In carrying out position duties, he/she performs in accordance with applicable professional ethics and established Region Ten policies. The incumbent is expected to follow standard practices as well as utilize independent judgment.

The HIPAA access level for this position is Level Two

The essential functions of this job are starred below (*) under "Major duties."

MAJOR DUTIES:

1. *Provide substance abuse and mental health evaluations and intake assessments, and Crisis intervention Assessments. Provision of such services may be in office, in school settings, in home, or other clinically-appropriate locations.
2. *Provide MH and SA outpatient individual and group counseling, as approved by supervisor, to meet licensure core competencies.
3. *Assess consumer needs and develop Individualized Service Plans and crisis plans.
4. *Utilize evidence base practices (Motivational interviewing, TF-CBT, EMDR etc.) for which they are trained.
5. *Provide ongoing assessment, case coordination, consultation, and referral to best meet identified clinical needs for active clients.
6. Provide crisis intervention services for children and families as needed.
7. Act as a liaison for emergency services when they identify a child is in crisis.
8. Screen children to determine the need for an emergency services referral.
9. Support families through the process of having their child evaluated by emergency services.
10. Create treatment plans/crisis plans for families/caregivers/children to assure that support is provided throughout and post crisis.
11. Collaborates with juvenile court services, schools, case management, and social service agencies and community/neighborhood organizations for the purposes of coordination of care
12. Participates in clinical and administrative supervision as determined by the Program Manager II of C & F Outpatient Services.
13. Maintain current and comprehensive medical records as dictated by state licensure requirements and completes all other paperwork as required by the agency.
14. Maintains certification or licensure requirements.
15. Attends required meetings and participates in trainings as assigned.
16. Reads all agency communication (i.e. Ten, Region Ten's newsletter, e-mail, etc.)
17. Duties require that hours will vary in accordance with the needs of the client population.
18. Performs other duties as assigned in keeping with general description of this position.

QUALIFICATIONS:

The incumbent must possess the following qualifications, knowledge, skills and abilities:

Education: Master's Degree in pertinent mental health field required.

Experience: Minimum two years' relevant clinical experience with child/adolescent population.

Licenses and Certifications: LPC, LCSW, LCP, LMFT or able to obtain license eligible status with Virginia's Department of Health Professionals within 6 months of hire required.

Clinician II/III

Child and Family Center – Prevention and Outpatient – Region Ten Community Services Board

Knowledge of: principles, theory and current best practice in the treatment of child and adolescent substance use disorders, mental health, and co-occurring disorders; child and adolescent development; family systems theory and the impact of substance use, mental health, and co-occurring disorders on the family; community referral resources; and psychiatric medications appropriate to the target population as well as trauma informed services.

Skills in: working with families and children in crisis, engagement of children/adolescents and their families in services; treatment planning; family, individual, and group therapy, multicultural counseling, parent education, collaboration with individuals involved in the criminal justice system; interagency collaboration; outreach, report writing and maintaining records, and word processing and computer operation.

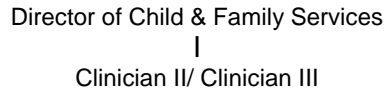
Abilities to: provide mental health, crisis and substance abuse services to children and families; coordinate and transition children and families from initial assessment to ongoing treatment services; provide clinical services to individuals and their families in the areas of substance use, and co-occurring disorders; establish rapport with clients and their families; respond to clients empathetically while maintaining appropriate professional boundaries, represent the agency in a professional manner, provide education and presentations on substance addiction and adolescents, accept supervision and seek it out when needed, effectively communicate with clients and other professionals, and be organized and efficient in completing assigned responsibilities.

CLINICAL PROVIDER PERFORMANCE EVALUATION STANDARDS:

This position is evaluated according to the Clinical Provider Performance Evaluation Standards.

POSITION LOCATION: Region Ten Community Services Board
500 Old Lynchburg Road
Charlottesville, VA 22903

POSITION ORGANIZATION CHART



GRADE: Grade 10: Clinician II
Grade 11: Clinician III

SCHEDULE: includes evening hours and varied schedule according to client needs

Position Description Updated: April 27, 2017

I have reviewed this job description and acknowledge the duties as well as the KSA (knowledge, skills, and abilities) included in this description. I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date