

POSITION DESCRIPTION**CLINICIAN II/ III**

Horizon House
Center for Rural Services
Region Ten Community Services Board

CLASSIFICATION TITLE: Clinician II/ Clinician III

GENERAL STATEMENT OF RESPONSIBILITIES:

This is a FLSA non-exempt position. The incumbent serves to coordinate and implement rehabilitation and community living program for individuals with a serious mental illness using a recovery model.

The incumbent reports to the Program Manager II at Horizon House and position duties require proceeding alone under standard practices referring questionable situations to the supervisor. Carrying out position duties requires analysis of facts and determining action using a wide range of procedures, but within the limits of standard practice. He/she is expected to perform in accordance with applicable professional ethics as well as established Region Ten policies.

The HIPAA access level for this position is Level Two

The essential functions of this job are starred below (*) under "Major duties."

MAJOR DUTIES:

1. Meets with consumers as needed to complete assessments and assessment updates.
2. Provides individual and group counseling and education to adult consumers of Region Ten who receive services at Horizon House.
3. Seeks and receives supervision as required.
4. Meets with QMHP staff quarterly to review Individual Service Plans.
5. *Assist individuals with serious mental illness to take advantage of rehabilitation opportunities within a psychosocial program and in the larger community.
6. *Engage and motivate consumers to learn techniques of improved illness management.
7. Maintain an attitude that is both recovery orientated and person centered.
8. *Assist consumers with developing individualized and person centered plans and document progress in regard to those plans.
9. *Enhance community adjustment and integration by developing services and supports which increase opportunities for community access and involvement, including developing community living skills, civic and recreational services.
10. *Provide supportive relationships to assist clients in gaining self-confidence and functioning to their highest potential.
11. *Coordinate with all treatment team staff in assisting consumers to maintain or achieve stability in the community.
12. *Provide case documentation to assigned caseload and maintaining complete and current records and services provider data including all service authorizations in accordance with Department of Behavioral Health and Developmental Services (DBHDS) Licensure Regulations, Medicaid and Region Ten guidelines.
13. *Share responsibility for organizing and implementing the daily program.
14. *Respond appropriately to crisis situations and link to appropriate services.
15. *Promote health and safety of program participants.
16. *Provide supervision as assigned by supervisor to volunteers and interns.
17. Share responsibility for all functions of the program and its integrity. Work closely with other staff in sharing information and assisting with goal attainment for all consumers in so far as is possible. Make him/herself available to support the safety and wellness of the consumer and staff of the program at all times.
18. *Serve as an appropriate model: It is a major responsibility for all staff persons to act as a model of appropriate adult behavior which consumes can respect.
19. *Read all agency communication (i.e., Ten, the Region Ten newsletter, E-mail, etc.)
20. *Attend in-service training and staff development program to enhance mental health services.
21. *Acquire and maintain valid Certificatin in First Aid, CPR, medication administration, non-aversive behavior management and defensive driving in order to ensure the safe and efficient operation of the program.
22. *Maintain acceptable driving record in order to transport consumers.
23. Perform other duties as assigned by supervisor in keeping with the general requirements of the position.

QUALIFICATIONS:

To ensure the safe and efficient operation of the program, a valid Virginia Driver's License plus an acceptable driving record as issued by the Department of Motor Vehicles are required. For business use of a personal car, a certificate of valid personal automobile insurance must be provided.

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Master's degree required. All candidates must hold a license in a related human services field or be registered with the Department of Health professionals and actively seeking licensure. All licenses must be kept current.

In addition, the incumbent must possess the following knowledge, skills, and abilities.

Knowledge of: impairments associated with major mental illness; psychosocial rehabilitation principles and implementation techniques; counseling principles; effects of psychotropic medications on functioning; psychosocial rehabilitation program principles; community living options; employment resources; supported work issues; defensive driving; crisis intervention; First aid and CPR; universal precautions; standards for PSR programs.

Skills in: assessing; interviewing; observing, recording and reporting on an individual's functioning; identifying and documenting a consumer's needs for resources, services and other support; using information from assessments, evaluations, observations and interview to develop service plans; maintaining supportive and rehabilitative relationship with consumers; generating consumer motivation and commitment to self-improvement and peer supports; maintaining a clean, safe and supportive environment for members, facilitating consumer groups (psychoeducational, functional skills, mental illness, symptom management); coordinating service providers; driving 15-passenger van; listening, computer/keyboarding usage.

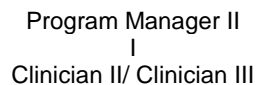
Abilities to: participate as a member of a rehabilitation team with a psychosocial clubhouse model; work alongside consumers with serious mental illness a mutual work effort; motivate members toward growth; counsel and problem-solve; assess member strengths and weaknesses and develop rehabilitation plans with members; write; document; maintain member records according to Medicaid and Virginia Licensure standards.

CLINICAL PROVIDER PERFORMANCE EVALUATION STANDARDS:

This position is evaluated according to the Clinical Provider Performance Evaluation Standards.

POSITION LOCATION: Horizon House
83 Tanbark Plaza
Lovingston, VA 22949

POSITION ORGANIZATION CHART



GRADE: 10- Clinician II
11 – Clinician III

SCHEDULE: 40 hours per a week.

Position Description Updated: May 13, 2019

I have reviewed this job description and acknowledge the duties as well as the KSA (knowledge, skills, abilities) included in this description. I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date