

POSITION TITLE: Case Manager -Intensive Care Coordinator

CENTER:	Child and Family	DEPARTMENT:	Case Management		
LOCATION:	500 Old Lynchburg Rd.				
FSLA STATUS:	Non-Exempt		INCLEMENT STATUS:	Non-Essential	
GRADE:	Clinician I/ II/ III	SCHEDULE:	FT	GROUP:	40
Job Requirements <input type="checkbox"/> Annual TB <input type="checkbox"/> Driving Consumers					

GENERAL STATEMENT OF RESPONSIBILITIES:

The Clinician has the responsibility for providing assessment and ongoing services to individuals under age eighteen with a primary diagnosis of emotional disturbance, intellectual disability or at risk of. This includes diagnostic and comprehensive coordination of child & family assessments and a significant level of collaboration and team facilitation, with private and public providers to serve high risk youth & to promote stability and/or return to home & the community.

The Clinician reports to the Director II for Child Case Management, and is expected to function with initiative and independent judgment, based on application of standard practices and with guidance from the supervisor. In carrying out position duties, he/she performs in accordance with applicable professional ethics and established Region Ten policies.

MAJOR DUTIES:

The essential functions of this job are starred below (*) under "Major duties."

1. *Completes comprehensive strengths based child and family assessments.
2. *Conducting diagnostic assessments, including integration of observational data, in determining service eligibility and referral needs
3. *Completing program specific needs assessments and authorizations necessary for Medicaid or CSA reimbursement
4. *Assessing needs and planning services to include developing a comprehensive individualized services plan.
5. *Facilitate wrap around teams
6. *Enhancing community integration through increased opportunities for community access and involvement with natural supports
7. *Linking monitoring service delivery through contacts with individuals receiving services, service providers and periodic site and home visits to assess the quality of care and satisfaction of the individual.
8. Providing clinical review of services for identified CSA service recipients to assure quality of care & collaborate with case agency to review and follow up on funding.
9. *Reading all agency communication (i.e., Ten, Region Ten's Newsletter, e-mail, etc.)
10. *Providing individual and group counseling, as approved by supervisor, to meet licensure core competencies.
11. *Other duties as assigned by the supervisor in keeping with the general requirements of the position.

QUALIFICATIONS:

All candidates must hold an LPC or LCSW license, be registered with the Department of Health Professionals and actively seeking licensure, must register with the Department of Health Professionals within 6 months of hire, or be in a clinical master's program. At least one year of relevant work experience with child population. To ensure the safe and efficient operation of the program, a valid Virginia Driver's License plus an acceptable driving record as issued by the Division of Motor Vehicles are required. For client related use of a personal automobile, a certificate of valid personal automobile insurance must be provided.

EDUCATION:

- Master's in Counseling, Clinical Social Work or Family Therapy (preferred)
- OR enrolled in one of the above (required)

EXPERIENCE:

- Experience working with youth in a clinical or educational setting.

CERTIFICATION/LICENSE:

- LPC, LCSW or LMFT (preferred)
- Registered with the Department of Health Professionals and actively seeking licensure (preferred)
- Register with the Department of Health Professionals within 6months of hire (preferred)

KSAS

Knowledge of:

Skills in:

1. Interviewing and completing diagnostic assessments
2. Crisis counseling
3. Effective oral, written and interpersonal communication
4. Negotiating with consumers and service providers.
5. Observing, recording and reporting on an individual's functioning, utilizing available assessment tools
6. Identifying and documenting a consumer's needs for resources, services, and other supports.
7. Using information from assessments, evaluations, observation and interviews to develop service plans.
8. Identifying services within community and established service system to meet the individual's needs.
9. Promoting goal attainment
10. Identifying community resources and organizations and coordinating resources and activities.

Abilities to:

1. Be persistent and remain objective
2. Work as a team member, maintaining effective inter and intra-agency working relationships.
3. Demonstrate a positive regard for consumers and their families (e.g., treating consumers as individuals, allowing risk-taking, avoiding stereotyping, and respecting consumers' and families' privacy).
4. Work independently performing position duties under general supervision.
5. Communicate effectively, verbally, and in writing.
6. Establish and maintain ongoing supportive relationships.

POSITION ORGANIZATION CHART:

Director II
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Clinician I/II/ III

I have reviewed this job description and acknowledge the duties as well as the included KSA (knowledge, skills, abilities). I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date



innovative services for mental health, developmental
disabilities and substance use disorders

a better life, a better community

Template Language:

Driving Consumers:

To ensure the safe and efficient operation of the program, a valid Virginia Driver's License plus an acceptable driving record as issued by the Department of Motor Vehicles are required. For business use of a personal car, a certificate of valid personal automobile insurance must be provided.