

POSITION TITLE: Community Services Associate B/Peer Support Specialist

CENTER:	Adult Rehabilitative Services	DEPARTMENT:	Recovery Support		
LOCATION:	Peterson: 800 Preston Ave, Charlottesville, VA 22903				
FSLA STATUS:	Select One: Non-Exempt		INCLEMENT STATUS:	Non-Essential	
GRADE:	8	SCHEDULE:	Full-time	GROUP:	30

GENERAL STATEMENT OF RESPONSIBILITIES:

This is a FLSA non-exempt position. The position serves as a Peer Support Specialist for the Recovery Support Team and is responsible for providing peer support services to individuals with substance use disorder that need support connecting to residential and outpatient services at Region Ten. The individual is responsible for completing Residential Screening assessments and coordinating residential placements for individuals identified needing this level of support. In addition to individual peer support, this position provides outreach and education to people living in Charlottesville's Public Housing neighborhoods. This position is responsible for transporting clients as needed to residential treatment and to appointments around the Charlottesville area.

This position reports to the Program Manager of Recovery Support Services and is expected to perform duties as specified and according to the policies of Region Ten Community Services Board, as well as those of the Department of Behavioral Health and Developmental Services (DBHDS).

MAJOR DUTIES:

The essential functions of this job are starred below (*) under "Major duties."

1. *Provides individual peer support, education and linkage to resources re: substance use and addiction, relapse prevention, and life skills to enhance recovery to consumers, their family members and community medical and treatment providers.
2. *Provides APPR, Accuwellness, and other Peer Support group programming at Region Ten locations and in the community as requested.
3. *Promotes overall culture of recovery, consumer empowerment and positive collaborations with all partners.
4. *Works collaboratively with facility, agency and community treatment and care providers to link participants directly to services and supports specified in the individual's treatment and aftercare plans.
5. *Maintains contact with representatives of the various treatment programs involved in the care and rehabilitation of consumer's whose lives have been affected by substance use; arranges aftercare and follow up services for recovering individuals leaving the IOP and/or other treatment programs.
6. *Delivers Rapid REVIVE training and dispense Narcan according to policies and procedures outlined by Region Ten and in accordance with the Virginia Department of Health guidelines.
7. *Provides transportation for clients to and from residential programs or to treatment from outlying counties, and to appointments in the Charlottesville area if applicable
8. *Assists with the planning and provision of ongoing community outreach events for the recipients of the program.
9. *Provides outreach and information about Region Ten programming to the community members residing in the Charlottesville Public Housing Communities.
10. Collaborates with CRHA staff, and other housing entities/community partners to represent Region Ten at events to provide information and tabling to promote engagement in services.
11. Assists Program Manager of Recovery Support and Director in planning Recovery focused events at Region Ten such as CRANU and any other events as needed
12. Assists Program Manager of Recovery Support in facilitating the Community Based Recovery Support Advisory Committee Meeting monthly
13. *Maintain necessary casework records to document the provision of support services in accordance with agency, state, and funding regulations.
14. *Attends and/or participates in the Peer Advisory Council as needed.
15. *Receives supervision in accordance with Region Ten policy or as necessary
16. *Attends required meetings and trainings as assigned.
17. *Reads all agency communication
18. *Performs other duties as assigned in keeping with general description of this position.

QUALIFICATIONS:

EDUCATION:

- High School Diploma or equivalent required. Bachelor's Degree in Human Services, preferred.
- 72-hour DBHDS Peer Support Specialist training completed prior to hiring preferred

EXPERIENCE:

- 1-year experience is preferred working (paid or unpaid) in a Peer Support role. Personal, lived experience in recovery is required; Sustained personal recovery is recommended.

CERTIFICATION/LICENSE:

- Certification as a Peer Recovery Specialist through the Virginia Board of Counseling is preferred at time of hire, and is required to be obtained within 1 year of employment
- To ensure the safe and efficient operation of the program, a valid Virginia Driver's License plus an acceptable driving record as issued by the Department of Motor Vehicles are required. For business use of a personal car, a certificate of valid personal automobile insurance must be provided.

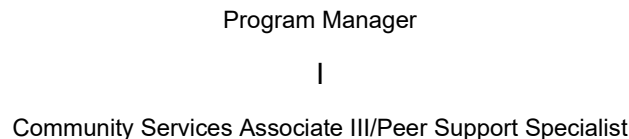
KSAS

Knowledge of: local community-based recovery resources that are available to adults and families; knowledge of substance use disorders and mental health disorders and available treatment options; harm reduction models; recovery-oriented systems of care

Skills in: providing individual peer support, group facilitation, trauma informed care, ability to engage consumers in person-centered, strength-based treatment planning, Word processing and computer operation.

Abilities to: establish rapport with individuals with substance use disorder and/or co-occurring disorders and their families; maintain effective working relationships with representatives of numerous professions; perform outreach and public education; accept supervision and seek it out when needed, and work effectively within multi-disciplinary teams and professional. Able to drive a company vehicle to transport consumers as needed; ability to maintain documentation in an electronic health record, and familiarity with computers.

POSITION ORGANIZATION CHART:



I have reviewed this job description and acknowledge the duties as well as the included KSA (knowledge, skills, abilities). I also understand the performance standards as they apply to this position.

Signature

Name Printed

Date